



# Assistant Property Manager

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**Responsible to:** Director of Ministries, Property Manager

**Direct Report(s):** Property Manager

## **Qualifications:**

- ⇒ Must have a personal relationship with Jesus Christ and be a witness in work and deed
- ⇒ Should be at least 16 years of age
- ⇒ Must be willing to learn about ongoing maintenance of the property which will include painting, mowing, carpentry, mechanics, etc.
- ⇒ Must see the job as a ministry by having the camp grounds and buildings the best they can be. First impressions count!

## **Duties and Responsibilities:**

- ⇒ Help keep grounds and building well maintained
- ⇒ Help keep all equipment organized and in good working order
- ⇒ Help with Public Relation sessions in local churches and youth groups
- ⇒ Take time for daily prayer and devotions
- ⇒ et cetera

## **After Camp:**

- ⇒ Fill out End of Summer Evaluation Form