

# Outdoor Education Director

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**Responsible to: Executive Director, Director of Discipleship & Development**

## **Qualifications:**

- ⇒ Be at least 18 years of age
- ⇒ Must be a witness for Jesus Christ in word and deed
- ⇒ Must be physically fit, self motivated, and creative
- ⇒ Must be able to work independently within the program structure
- ⇒ Must have a working knowledge of the woods and nature
- ⇒ Be adaptable to the camping program and working with all ages and needs

## **Duties and Responsibilities:**

- ⇒ Oversee everyone helping with this program during the spring season
- ⇒ Clear, set up, and plan the Nature Walk Trail (as required for program)
- ⇒ Plan and facilitate activities for each age group coming on site for the Outdoor Education Program (this includes contacting educators about specific group requests and programming).
- ⇒ Gather up supplies for out trips each day (i.e. first aid kit, pond nets, bug hats)
- ⇒ Work with teachers and other professionals to fulfill school curriculum requirements
- ⇒ When groups have finished for the day thoroughly clean Lodge, Craft Inn and Washrooms
- ⇒ Time will be spent doing general camp maintenance when daily responsibilities have been completed, or on days where there are no groups (according to the agreed upon or grant term of employment)
- ⇒ Help with Public Relations in local churches and youth groups
- ⇒ Take time for daily prayer and devotions
- ⇒ et cetera

## **After program ends:**

- ⇒ Take down all nature trail signs, ropes, etc. and ensure trail is left in excellent condition (as used)
- ⇒ Do a written evaluation of the program and comment on the highlights and improvements that can be made