

Ministry Description
Waterfront Coordinator



Responsible to: Managing Director
Direct Report: Managing Director

Objective:

- The Waterfront Coordinator will serve mostly in a supportive capacity to ensure the safety and health of all guests and staff.
- They will be chiefly responsible for all aspects of the waterfront and in the absence of the Health Director will provide medical attention when necessary.
- They will assist the Program Director in executing the summer camp program when not performing their required waterfront duties.

Prerequisites:

- Exhibit a living, active, and growing faith in Jesus Christ
- Be at least 17 years of age during the year of application
- Be physically fit, organized, self-motivated, adaptable, and responsible
- Hold NLS Certification current throughout employment
- Hold Standard First Aid certification current throughout employment
- Attend all applicable staff training events

Outline:

- Oversee the preparations for the waterfront for the camping season, including equipment set-up
- Ensure the proper lifesaving equipment is in working order
- Train and supervise any staff assisting with waterfront activities
- Assist the Director of Health in the dispersion of medications if required
- Write incident reports in a timely fashion where needed
- Work with the Program Director in executing the summer camp program where applicable, particularly but not limited to in regards to swim times
- Help with general maintenance tasks (specifically around the waterfront) as time permits
- Be an encouragement and spiritual example to the staff
- Participate in all required staff activities
- Take consistent time for personal prayer and Scripture reading