

# Rental Agreement



## Policies for Booking:

In order to confirm your booking, the following must be completed and returned to Camp Peniel:

- Rental Application
- Rental Agreement
- Non-refundable deposit (10% of the total invoice amount)
- Certificate of Insurance or Hold Harmless Form

Once we have received the above mentioned, we will review your application and confirm your booking.

Camp Peniel reserves the right to confirm another booking with another group for the dates requested should your application not be completed in a reasonable time. We will make every effort to communicate with you before booking another group.

In the event you must cancel your booking less than 14 days before the desired start date of your event, you will be charged 50% of the expected invoice amount. If you cancel your booking between 15 and 30 days, you will be charged 25% of the expected invoice amount. More than 30 days before the event, no payment (except the non-refundable deposit) is due.

Payment in full is due upon departure, unless previous arrangements have been made. Please make cheques payable to *Camp Peniel*. If your group attendance in less than 90% of the contracted number, we reserve the right to charge 90% of the contracted rate.

Camp Peniel reserves the right to forward any bill(s) incurred as a result of abuse.

## General Policies for Guests:

Camp Peniel desires that guests enjoy their use of the facilities during their event. As a Christian camp and retreat centre, we operate based on our clearly stated Mission Statement, Core Values and Statement of Faith. Therefore, we require that individuals or groups renting Camp Peniel either support, or at minimum not oppose and / or contravene, them. Furthermore, rental groups will be required to refrain from any activity that would directly or indirectly oppose and / or contravene these statements. Camp Peniel reserves the right to decline booking or terminate the stay of groups or individuals whose goals, values, objectives, philosophy or practices are, in the opinion of the Board of Directors and / or management of the camp, opposed and / or contrary to these statements.

It is the responsibility of your group to ensure necessary liability insurance coverage (at least \$2,000,000) is in place for your group / event and to provide proof of insurance to Camp Peniel prior to arrival. Alternatively, groups not carrying insurance will need to sign the Hold Harmless agreement.

It is the responsibility of your group to provide adequate adult (age 18 and over) supervision (1:10) for your group.

A reasonable curfew is to be kept.

It is the responsibility of your group to have adequate medical care for your group.

It is the responsibility of your group to provide your own bedding, pillows, towels and personal effects.

It is the responsibility of your group to ensure any equipment used during your stay is returned to its proper location. Specialized equipment is only available for use under proper supervision from properly trained camp staff and may require additional fees for use.

It is the responsibility of your group to leave the facilities used by your group in the condition you found them in upon your arrival.

Camp Peniel reserves the right to bill your group for unnecessary / excessive janitorial services, or repair of damages due to abuse or misuse, at a rate of \$20 per hour plus the cost of materials should they be required.

Check in for rentals is 6:00pm unless pre-arranged at the time of booking. Check out for rentals is 2:00pm.

Meals are served at 8:00am (Breakfast), 12:00pm (Lunch) and 5:00pm (Supper) unless pre-arranged at the time of booking. Please be prompt. We ask that your group assist with clearing of tableware following meals.

Camp Peniel has a limited ability to reasonably accommodate dietary needs. Requests must be made no less than 15 days prior to your arrival.

Permission is required to use the audio visual equipment. Use of the audio visual equipment is subject to a rental fee. Please designate an operator for this equipment if use of the equipment is requested.

Camp Peniel is a tobacco and alcohol free environment. The use or possession of these products or illicit / non-prescription drugs is prohibited.

The use of profanity is discouraged at Camp Peniel.

No pets of guests are permitted on the property.

Parking is restricted to those areas set aside for parking (see posted signs).

Camp Peniel does not assume any responsibility for personal property and / or vehicles on camp property.

Camp Peniel does not provide any supervisory staff during your event, except where activities require staff facilitation.

Camp Peniel may limit your activities if they are deemed dangerous or destructive.

Certain accommodations / facilities will be designated as male or female only. Some facilities are available for married couples. Otherwise, members of the opposite sex are not permitted in each other's designated spaces.

Camp Peniel reserves the right to take any necessary action, even to the point of dismissing individuals or groups of individuals from the camp property, should these policies not be adhered to.

A member of Camp Peniel's staff team will always be on site and available during your event. Please do not hesitate to ask for assistance at any time. We are here to serve your group.

I, the undersigned, have read Camp Peniel's Rental Agreement and herewith agree to administrate our event in keeping with the same. I accept the policies outlined in the Rental Agreement and acknowledge that breach of this agreement will constitute grounds to terminate our stay at Camp Peniel.

Printed Name

Date

Signature

Revised: Jan 2017