

## Job Description

### Maintenance LIT

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**Responsible to:** Personnel Director  
**Direct Report:** Maintenance Director

#### Objective

- A maintenance worker will serve in an operations capacity in order to aid in the basic maintenance operations of the camp

#### Prerequisites

- Be at least 13 years of age by July 1 of the year of application
- Be physically fit, organized, adaptable, responsible, and show leadership qualities
- Be able to make mature, wise decisions and work with minimal supervision
- Be honest, responsible, industrious, and willing to follow directions
- Hold a WHMIS Certificate
- Attend all applicable staff training events

#### Outline

- Be acquainted with and abide by camp policies and procedures
- Work with their supervisor or direct report in executing their assigned tasks
- Be an active, engaged participant in activities, demonstrating team play
- Fill out required paperwork in a timely manner
- Participate in all required staff activities
- Setting tables for the week's camper group according to registration numbers
- Washing camper dishes after each meal (under direction of Maintenance Director & Food Services Director)
- Cleaning washrooms, showers and buildings (when Lodge Coordinator needs extra help)
- Sweeping and mopping the lodge (under direction of the Lodge Coordinator & Maintenance Director)
- Painting and staining
- Mowing and whipper snipping
- Emptying garbage and recycling receptacles throughout the grounds & buildings
- Carpentry projects
- Building campfires
- General set-up, care for and tear-down of equipment
- Other maintenance duties as necessary
- Participate in the program activities as time permits